

**MAYFIELD CITY SCHOOL DISTRICT  
Wednesday, November 20, 2013  
Regular Board Meeting  
Baker Administration Building  
Irene P. Kay Board Room  
1101 S.O.M. Center Road  
Mayfield Heights, OH 44124-2006  
7:36 P.M.**

**1. OPENING ITEMS**

**A. ROLL CALL - Mr. Dan Carlson, Mr. Pete Glynos, Ms. Sue Groszek, Mr. Al Hess, Mr. George J. Hughes**

**2. PLEDGE OF ALLEGIANCE/HONORS --**

**The Pledge of Allegiance will be led by Millridge Center for the Hearing Impaired student: Benjamin Boss**

**MILLRIDGE CENTER FOR THE HEARING IMPAIRED STUDENT OF THE MONTH:**

**BENJAMIN MATTHEW BOSS**

Ben Boss is a fourth grade hearing impaired student at MCHI. He is a very hard working student who is extremely conscientious about his school work. He is always well prepared for school...always has his homework completed and is always prepared for tests. Ben uses bilateral bone conduction aids. Having a hearing impairment has not slowed him down for one second. He does very well in all of his classes, especially in his mainstreamed social studies and science classes, where he is included in the regular classrooms at Millridge.

Ben has a variety of interests. He loves playing with his dog, Kip. He also loves to play on his Xbox 360. He also loves college football and often he goes to Columbus for Ohio State games. Ben has said that his favorite subjects in school are math, social studies, science and writing! His favorite books to read are baseball books.

Ben is a very outgoing yet extremely caring boy, who gets along with everyone he meets. Ben has a uniquely kind heart and a wonderful soul and his friends and teachers are certainly very lucky to be with him every day.

**B. HONORS --**

1. Presenting a Volunteer Recognition Certificate to Joan Ordy, a retired school-teacher, for her countless hours of volunteer services at Mayfield Schools over the past twenty years with the elementary, middle and high school students in the areas of ESL tutoring and math tutoring.
2. Congratulations to Ivy Puhalla, 2nd Grade student at Lander Elementary School, for being chosen as the 2013 Youth Ambassador Hero for the American Red Cross. She will be honored on December 5, 2013 for her "Holiday Mail for Heroes" efforts. Ivy received this honor in 2012 as well.

### 3. PRESENTATIONS

#### A. "I Can" Presentation

An "I Can" presentation will be given by Lori Ausperk, Audiologist at MCHI.

<http://animoto.com/play/EQTFxH8wtuzwpzzz5a81g>

#### B. STEM2M: "An Inquiry Academy - Preschool through 14" presentation by Joelle Magyar & Scott Snyder

[13-11-20, STEM2M.pdf \(1,494 KB\)](#)

### 4. COMMUNITY COMMUNICATIONS

None

### 5. PRESIDENT'S ANNOUNCEMENTS

- -Acknowledged new BOE members - Jimmy Theresi & Ron Fornaro
- -Recently attended the OSBA Capital Conference - learned about STEM, policy & legislative changes, Charter Schools, etc.

### 6. BOARD MEMBER COMMITTEE REPORTS

None

### 7. SUPERINTENDENT'S ANNOUNCEMENTS

- OSBA Capital Conference was very informative and that our evening discussion about our efforts to be the school of choice for our resident youngsters was one of the best he's had as an educator.
- Commented on how nice the 7/8 grade concert was this evening.

### 8. SUPERINTENDENT'S CONSENT AGENDA

#### **Board Action: 2013-170**

#### **A. CERTIFIED - APPOINTMENTS, SUPPLEMENTAL**

The Superintendent recommends approval of the following personnel items for the 2013-2014 school year as presented by the Director of Personnel.

1. **Lori Ausperk** - After-School Activities, MCHI, maximum of 70 hours total - \$21.84 per hour as needed.
2. **Timothy Averre** - Ski Club Advisor/HS - \$466.00.
3. **Sandra Bean** - Science Olympiad Coach - \$475.00.
4. **Nicole Becka** - After-School Activities for Lander ROCKs, in partnership with the Mayfield Heights Mayor's Community Council - \$21.84 per hour for a maximum of 20 hours.
5. **Carla Benvenuto** - AM/PM Supervision (Substitute) - Center - \$17.04 per hour as needed.
6. **Jocelyn Brindo** - AM/PM Supervision (Substitute) - Gates Mills - \$17.04 per hour as needed.
7. **Cheryl D'Amico** - Science Olympiad Coach - \$475.00.
8. **Matthew Duraj** - Science Olympiad Coach - \$475.00.
9. **Brenda Graves** - Science Olympiad Adv./MS/Elem - \$466.00.
10. **Amy Hoffmeister** - Science Olympiad Coach - \$475.00.
11. **Lisa Jenkins** - AM/PM Supervision (Substitute) - Center - \$17.04 per hour as needed.
12. **Maura Kish** - AM/PM Supervision (Substitute) - Center - \$17.04 per hour as needed.

13. **Darcy Klimkowski** - AM/PM Supervision (Substitute) - Center - \$17.04 per hour as needed.
14. **Allison McClung** - AM/PM Supervision (Substitute) - Center - \$17.04 per hour as needed.
15. **Vikki McGarry** - Science Olympiad Coach - \$475.00.
16. **Susan Meyer** - AM/PM Supervision (Substitute) - Center - \$17.04 per hour as needed.
17. **Nicoletta Mikulasik** - AM/PM Supervision (Substitute) - Center - \$17.04 per hour as needed.
18. **James Nally** - Weight Room Supervisor, Season 2 - \$854.00.
19. **Kelly Peterlin** - AM/PM Supervision (Substitute) - Center - \$17.04 per hour as needed.
20. **Laura Ravotti** - AM/PM Supervision (Substitute) - Center - \$17.04 per hour as needed.
21. **Nicole Rucci-Macauda** - After-School Activities for Lander ROCKs, in partnership with the Mayfield Heights Mayor's Community Council - \$21.84 per hour for a maximum of 20 hours.
22. **Amy Schultz** - AM/PM Supervision (Substitute) - Center - \$17.04 per hour as needed.
23. **Amanda Staley** - After-School Activities, Lander - \$21.84 per hour as needed.
24. **Carly Vinborg** - Science Olympiad Coach - \$475.00.

Recommend the following certified employees' Mentor supplemental stipends be adjusted, from \*amounts originally approved on the October 23, 2013 agenda. Reference: M.O.U approved on the September 19, 2012 Board Agenda, Article XXIV, Resident Educator.

1. **Mary Anne Broscheid** - adjusted from \*\$1,200 to \$800 - Mentor to a Cohort of REs (Year 2-2); one assignment at \$800 per person.
2. **Alison Dreher** - adjusted from \*\$1,200 to \$1,600 - Mentor to a Cohort of REs (Year 2-2); two assignments at \$800 per person.
3. **Amy Jacobson** - adjusted from \*\$1,200 to \$1,600 - Mentor to a Cohort of REs (Year 2-2); two assignments at \$800 per person.
4. **Sarah Keso** - adjusted from \*\$1,200 to \$800 - Mentor to a Cohort of REs (Year 2-2); one assignment at \$800 per person.
5. **Susan Meyer** - adjusted from \*\$1,200 to \$1,600 - Mentor to a Cohort of REs (Year 2-2); two assignments at \$800 per person.
6. **Rachael Papa** - adjusted from \*\$1,200 to 800 - Mentor to a Cohort of REs (Year 2-2); one assignment at \$800 per person.
7. **Amy Witte** - adjusted from \*\$1,200 to \$2,000 - Mentor to a Cohort of REs (Year 2-2) at \$800, one assignment at \$800 per person - in addition to her previously approved Mentor/Resident Educator Assign (Year 1:1).

Recommend that approval be given to pay Excel TECC staff members, overnight pay for one night (January 13, 2014) at a rate of \$132.03 each, to accompany students to the State FFA Nursery/Landscape Competition on January 13 and 14, 2014:

1. **Kimberly Haydu**
2. **Edward Tuhela**

#### **B. CERTIFIED - APPOINTMENTS, SUPPLEMENTAL (COACHING)**

The Superintendent recommends approval of the following personnel items for the 2013-2014 school year as presented by the Director of Personnel.

#### **Correction:**

1. **Randal Myers** will be ***volunteering***, and ***not*** be paid the 50% supplemental rate of \$1,963.00, for Wrestling/9th Coach (.50 of \$3,926.00), as approved on the September 25, 2013 Agenda

**C. CERTIFIED - RESIGNATIONS**

The Superintendent recommends approval of the following personnel items for the 2013-2014 school year as presented by the Director of Personnel.

1. **Victoria Tutolo** - ESL Tutor, High School - effective January 24, 2014.

**D. CERTIFIED - LEAVES OF ABSENCE**

1. **Patricia Corrado Beard** - Social Studies Teacher, Middle School - CORRECTION: Paid sick leave from accumulated sick leave balance from August 26 through **November 15, 2013**, instead of November 18, 2013, as approved on the August 21, 2013 agenda. FMLA will run concurrently with paid sick leave through October 25, 2013.
2. **Catherine McCartney** - Teacher, Middle School - Request unpaid family leave beginning November 18, 2013 through June 13, 2014.
3. **Lorraine Rzepka** - Special Education Teacher, Middle School - Paid sick leave as a deduction from accumulated sick leave balance beginning October 31 through November 12, 2013. FMLA ran concurrently with paid leave during the time.

**E. CERTIFIED - SUBSTITUTES**

The Superintendent recommends approval of the following personnel items for the 2013-2014 school year as presented by the Director of Personnel. These employees are being employed in the categories listed contingent upon subsequent receipt by the Board of reports from the BCII and the FBI which are consistent with the applicants' answers on the employment applications.

**Substitute Teachers**

1. Griffin Allen
2. Erin Barbour
3. Kathleen Behra
4. Stephanie Cyrus
5. John Matteucci
6. Jennifer Orbash
7. Christine Raupp
8. Cynthia Rowan
9. Katherine Smith

**F. CLASSIFIED - APPOINTMENT**

1. **Mary Rose Mismas** - Special Needs Assistant, Lander Elementary, effective October 28, 2013 - \$20.54 per hour.

**G. CLASSIFIED - APPOINTMENTS, SUPPLEMENTAL (COACHING)**

The Superintendent recommends approval of the following personnel items for the 2013-2014 school year as presented by the Director of Personnel.

**Correction:**

1. **Cody Hayes** will be **paid \$3,296.00**, and will **not** be splitting the supplemental rate of \$1,963 (.50% of \$3,926.00) for Wrestling/9th Coach, as approved on the September 25, 2013 Agenda.

#### H. CLASSIFIED - RESIGNATION

1. **Stephany Chazaro** - Food Service, part-time, Middle School, effective end of day, November 1, 2013.
2. **Mary Rose Mismas** - Building Monitor, High School, effective October 25, 2013 to accept a Special Needs Assistant position at Lander Elementary, effective Monday, October 28, 2013.

#### I. CLASSIFIED - LEAVES OF ABSENCE

The Superintendent recommends approval of the following personnel items for the 2013-2014 school year as presented by the Director of Personnel.

1. **John Eicher** - Bus Driver, Bus Garage - FMLA ran concurrently with paid sick leave as a deduction from accumulated sick leave balance from August 27 through November 15, 2013.

#### J. CLASSIFIED - SUBSTITUTES

The Superintendent recommends approval of the following personnel items for the 2013-2014 school year as presented by the Director of Personnel. These employees are being employed in the categories listed contingent upon subsequent receipt by the Board of reports from the BCII and the FBI which are consistent with the applicants' answers on the employment applications.

##### **Instructional Assistants**

1. Vincent Ingrassia

##### **Building Monitor**

1. Vincent Ingrassia
2. Faith Fragozo
3. Nicole Kostiha

##### **Food Service**

1. Margo Meyers

##### **Healthcare Paraprofessional**

1. Nancy Duns
2. Coriander Tamaro

#### K. MAYFIELD POOL AND FIELD HOUSE PERSONNEL

The Superintendent recommends approval of the following personnel items for the 2013-2014 school year as presented by the Director of Personnel.

Athletic Workers recommended for the 2013-2014 school year:

1. **Kristen Blanchard** - Life Guard General
2. **Rachel Haycox** - Life Guard General
3. **Anthony DiPippo** - Life Guard General

ADDENDUM – Personnel

L. CERTIFIED – RESIGNATION

1. Megan Murphy - Virtual Teacher, HS Excel TECC, effective end of day, January 24, 2014.

M. CERTIFIED - SUBSTITUTES

Substitute Teacher

1. Kelly Smith

N. CLASSIFIED - APPOINTMENT, SUPPLEMENTAL (COACHING)

1. Olivia Long - Volleyball/9th Coach, Step 3, (.60% of \$3,796.00) - \$2,277.60.

O. CLASSIFIED - RETIREMENT

1. Lucia Giancola - Secretary, High School, is retiring effective January 1, 2014, after having been with Mayfield Schools since March of 1985. We want to express our appreciation for her many years of excellent service and extend best wishes.

P. CLASSIFIED - LEAVES OF ABSENCE

1. Julie Owen - Administrative Secretary, High School - Paid sick leave as a deduction from accumulated sick leave beginning October 23 through November 5, 2013. FMLA ran concurrently with paid sick leave during this time.

Q. CLASSIFIED - SUBSTITUTES

Building Monitor

1. Joyce Lee
2. Elizabeth Muhlbach

Instructional Assistant

1. Joyce Lee
2. Elizabeth Muhlbach

R. MAYFIELD POOL AND FIELD HOUSE PERSONNEL

Recommend the following for Lifeguard Facility:

1. Steven Amoroso - Life Guard General - \$7.95 per hour.
2. Lane Smith - Life Guard General - \$7.95 per hour.
3. Lane Smith - Attendant General - \$7.95 per hour.
4. Paul Stiffler - Attendant General - \$7.85 per hour.

Motion & Voting

Motion by Al Hess, second by Daniel Carlson.

Final Resolution: Motion Carries

Yea: Daniel Carlson, Pete Glynos, Sue Groszek, Al Hess, George J Hughes

**Regular Agenda**

**9. OTHER SUPERINTENDENT'S BUSINESS:**

**10. TREASURER'S REPORT**

**Board Action: 2013-171**

**A. FINANCIAL STATEMENTS FOR OCTOBER 31, 2013 -- Atts. #1, 2, 3, 4, 5, 6, & 7.**

The Mayfield Board of Education approves the following financial reports for the month ending November 20, 2013.

The financial statements include: The Cash Position Summary, the Cash Position Report for all funds, the Revenue Report for all funds, the Appropriations Summary Report, the Temporary/Annual/Supplemental Appropriation Certificate, the Monthly Check Listing Report and the Appropriations Transfer Report.

File Attachments

[Nov 20, 2013 Regular Meeting Att.#1.pdf \(95 KB\)](#)

[Nov 20, 2013 Regular Meeting Att.#2.pdf \(656 KB\)](#)

[Nov 20, 2013 Regular Meeting Att.#3.pdf \(463 KB\)](#)

[Nov 20, 2013 Regular Meeting Att.#4.pdf \(1,885 KB\)](#)

[Nov 20, 2013 Regular Meeting Att.#5.pdf \(48 KB\)](#)

[Nov 20, 2013 Regular Meeting Att.#6.pdf \(931 KB\)](#)

[Nov 20, 2013 Regular Meeting Att.#7.pdf \(193 KB\)](#)

Motion by Al Hess, second by George J Hughes.

Final Resolution: Motion Carries

Yea: Daniel Carlson, Pete Glynos, Sue Groszek, Al Hess, George J Hughes

**B. FINANCIAL TRANSACTIONS**

**Board Action: 2013-172**

The Mayfield Board of Education approves the following financial transactions/recommendations:

**A. ADVANCES:**

It is recommended that the Mayfield Board of Education approve the following advances out.

From Fund/SpCC	To Fund/SpCC	Amount
Funds transferred to cover an operational deficit or liability		
001-0000 (General Fund)	499-1439 (FY2014 - Parent Mentor)	\$12,000.00

**MAYFIELD CITY SCHOOLS BOE – Regular Meeting Minutes – Wednesday, November 20, 2013**

001-0000 (General Fund)	516-1484 (FY2014 - Title 6B)	\$80,000.00
001-0000 (General Fund)	524-1485 (FY2014 - Perkins)	\$60,000.00
001-0000 (General Fund)	551-1486 (FY2014 - Title III, LEP)	\$2,500.00
001-0000 (General Fund)	572-1487 (FY2014 - Title I)	\$40,000.00
001-0000 (General Fund)	590-1491 (FY2014 - Title IIA)	\$4,000.00

**B. RECEIPT APPROVALS:**

The Mayfield Board of Education approves the following receipt payment in lieu of that would otherwise be deposited into the operating fund.

Rockwell Automation	003-0000-1890-00000000-000	\$250,418.00
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**C. RECEIPT RECLASSIFICATION:**

To reclassify the following deposit totals received in error from 200-0273

(Interactive Media) into 200-0234 (Environmental Education - FFA Club)

From FY 2011/2012	\$1,055.75
From FY 2012/2013	\$608.50

**D. TRANSFERS:**

The Mayfield Board of Education approves the following transfers.

From Fund/SpCC	To Fund/SpCC	Amount
Funds transferred to cover debt payments supported by our permanent improvement levy proceeds.		
003-0000 (Permanent Improvement Fund)	002-0340 (Debt Service - COPS I)	\$613,030.66
003-0330 (Permanent Improvement Fund)	002-0340 (Debt Service - COPS II)	\$1,016,625.00

Motion by Daniel Carlson, second by Pete Glynos.

Final Resolution: Motion Carries

Yea: Daniel Carlson, Pete Glynos, Sue Groszek, Al Hess, George J Hughes

**Addendum – Donation**

**C. DONATION**

**Board Action: 2013-173**

It is recommended that the Board accept the following donation:



1. \$545.00 from the Millridge PTG, 962 Millridge Road, Highland Heights, OH 44143, for the purchase of 2 Elmo projectors for the classrooms of Mrs. Gould and Mrs. Feldman. These teachers applied to our group for a mini-grant to purchase an Elmo projector for the classrooms at Millridge Elementary School.

Motion by George J Hughes, second by Al Hess.

Final Resolution: Motion Carries

Yea: Daniel Carlson, Pete Glynos, Sue Groszek, Al Hess, George J Hughes

## **10. OTHER TREASURER'S BUSINESS**

### **Regular Agenda**

#### **A. MINUTES -- Regular Board Minutes: September 25, 2013 & October 23, 2013 - Att. #8.**

##### **Board Action: 2013-174**

The Board approves the minutes of the Regular Board of Education Meetings of September 25, 2013 and October 23, 2013. Att.#8.

File Attachments

[Nov 20, 2013 Regular Meeting Att.#8.pdf \(1,107 KB\)](#)

Motion by Daniel Carlson, second by Al Hess.

Final Resolution: Motion Carries

Yea: Daniel Carlson, Pete Glynos, Sue Groszek, Al Hess, George J Hughes

#### **B. CONTRACTED SERVICES - CUYAHOGA COUNTY ESC -- ATT.#9**

##### **Board Action: 2013-175**

The Mayfield Board of Education approves the 2013-2014 contracted services through the Cuyahoga County Educational Service Center for: Audrey Cercelle, Substitute School Psychologist and Jane Sweeney, Substitute Speech & Language Pathologist. Att. #9.

File Attachments

[Nov 20, 2013 Regular Meeting Att.#9.pdf \(53 KB\)](#)

Motion by George J Hughes, second by Al Hess.

Final Resolution: Motion Carries

Yea: Daniel Carlson, Pete Glynos, Sue Groszek, Al Hess, George J Hughes

#### **C. OSBA LEGAL ASSISTANCE FUND CONSULTING SERVICES -- Att. #10**

##### **Board Action: 2013-176**

It is recommended that the Mayfield Board of Education join the OSBA Legal Assistance Fund pursuant to ORC 3313.171 for the period January 1, 2014 through December 31, 2014 at a cost of \$250.00. Att.#10

File Attachments

[Nov 20, 2013 Regular Meeting Att.#10.pdf \(284 KB\)](#)

Motion by George Hughes, second by Daniel Carlson.

Final Resolution: Motion Carries

Yea: Daniel Carlson, Pete Glynos, Sue Groszek, Al Hess, George J Hughes

#### **D. CONTRACTED SERVICES - LISA DIETSCHKE, LLC**

##### ***Board Action: 2013-177***

The Mayfield Board of Education approves contracted services through Lisa Dietsche, LLC, 3702 Cook Road, Medina, OH 44256. This is to provide a physical therapist (Brooke Shea, Physical Therapy Assistant) at MCHI, due to an employee medical leave of absence, for six weeks at \$20.00 per hour. Cost will be \$50.00 per hour plus SERS.

Motion by Al Hess, second by Pete Glynos.

Final Resolution: Motion Carries

Yea: Daniel Carlson, Pete Glynos, Sue Groszek, Al Hess, George J Hughes

#### **12. OTHER BUSINESS**

None

#### **13. EXECUTIVE SESSION**

##### ***Board Action: 2013-178***

**Time in: 8:29pm Time out:**

The Mayfield Board of Education convened to an Executive Session per ORC 121.22 (G)(1) to consider the employment of public employees.

Motion by Daniel Carlson, second by George J Hughes.

Final Resolution: Motion Carries

Yea: Daniel Carlson, Pete Glynos, Sue Groszek, Al Hess, George J Hughes

#### **14. ADJOURNMENT:**

##### ***Board Action: 2013-179***

Request approval to adjourn meeting at 9:40 pm.

Motion by Pete Glynos, second by Al Hess.

Final Resolution: Motion Carries

Yea: Daniel Carlson, Pete Glynos, Sue Groszek, Al Hess, George J Hughes

Date Approved: \_\_\_\_\_

Signed: \_\_\_\_\_

Ms. Sue Groszek, Board President

Attest : \_\_\_\_\_

Mr. Scott Snyder, Treasurer